**Report Due No Later Than September 30, 2025**

If you have any questions about this form, please contact Juan Estrada, UNSCC Executive Director, at 408-910-5966 or unsccfiscalagent@gmail.com.

**Please do not include receipts, photos, or additional documents during this reporting period. These materials are only required at the time of Final Reporting.**

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| --- | --- |
| Neighborhood Association/Community Group/Leadership Group Name (Grantee): |  |
| Name of Person Completing this Form: |  |
| Phone/Email: |  |
| Grant Award Amount: | $ |

## Mid-Year Reporting Objective: To document the implementation status of each funded activity, identify any challenges or delays encountered to date, and evaluate the projected likelihood of timely and successful completion in alignment with the MOU grant term.

## INSTRUCTIONS - Please complete this form and return it to Juan Estrada, at unsccfiscalagent@gmail.com or mail to:

UNSCC

PO Box 90430

San José, CA 95109

Volunteer and In-Kind Contribution reporting is not required at mid-year. However, please continue to track volunteer hours at $26.00 per hour to prepare for Final Reporting.

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| --- | --- | --- | --- |
| **Activity/Project Name (per MOU):** | **Status of Activity***(Completed, On Track, Delayed, Canceled)* | **Require Support***(Yes, No)* | **Progress Notes (Optional):** |
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| **Signature:** |  |

 (Person responsible for grant funds)